Yearly Status Report - 2016-2017

Part A	
Data of the Institution	
1. Name of the Institution	**RAM KRISHNA DWARIKA COLLEGE**
Name of the head of the Institution	**Dr. Pushpendra Kumar Verma**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**06122382712**
Mobile no.	**9334151877**
Registered Email	**principalrkdcollegepatna@gmail.com**
Alternate Email	**iqacrkdcpatna@gmail.com**
Address	**Lohia Nagar, Kankarbagh, Patna-800020**
City/Town	**Patna**
State/UT	**Bihar**
Pincode	**800020**

2. Institutional Status

Affiliated / Constituent	**Constituent**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Dr. Trinayan Kumar**
Phone no/Alternate Phone no.	**06122382712**
Mobile no.	**9334151877**
Registered Email	**principalrkdcollegepatna@gmail.com**
Alternate Email	**iqacrkdcpatna@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://docs.google.com/document/d/1bTrDov1d2kGY0swf86RBcdZWhMnWiDBR/edit?usp=share_link&ouid=113560286000244678690&rtpof=true&sd=true

4. Whether Academic Calendar prepared during the year	**No**

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**C**	**1.71**	**2015**	**30-Apr-2015**	**30-Apr-2020**

6. Date of Establishment of IQAC	**31-May-2013**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
bar coding of books in the library	**16-Nov-2016** **1**	**8**
Installation of solar lights	**16-Nov-2016** **1**	**8**
[View File]()		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**1**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**No**
Upload the minutes of meeting and action taken report	**No Files Uploaded !!!**
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Upgradation of Science block Upgradation of Science laborotry Construction of Language lab for vocational courses Construction of rooms for new vocational courses Upgradation of Library facilities

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
1. Updation of ICT infrastructure and tools	Development of Language Lab
2. Updation of Library facilities	Barcoding of Library books Initiated
3. Installation of solar light	Solar light Installed
4. Availability of computers to BCA	Matter taken up in the development committee meeting and accepted
5. Automation of Office	Matter taken up in the development committee meeting and accepted

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	No
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

College follows affiliating university curriculum. In general, all heads of department along with the principal meet and a time table is finalized so as to complete the syllabus in a time frame. All classes run according to the time table.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NA	NA	Nil	0	NA	NA

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NA	Nill
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	NA	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NA	Nill	0
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nill	NA	0
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Nill
Parents	Nill

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback were obtained through informal and formal ways. Students, Teachers and employers were given feedback forms and were collected at the Principals office. Feedback received were discussed in various meetings and were action was taken on possible suggestions.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Ancient History	15	9	9
BA	Economics	128	155	155
BA	English	128	59	59
BA	Geography	128	177	177
BA	Hindi	128	21	21
BA	History	128	177	177
BA	Maithali	128	0	0
BA	Pali	128	1	1
BA	Philosophy	128	8	8
BA	Political Science	128	176	176
View File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	2048	0	50	0	50

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
50	25	4	0	0	4

<div align="center">View File of ICT Tools and resources</div>

<div align="center">View File of E-resources and techniques used</div>

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

There is no formal structure of mentorship established in the college. However Teachers are always available to assist the students in their problems related to study and overall development

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2048	50	1:41

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
70	50	20	0	38

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	NA	Nill	NA

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	2101	1/2017	31/01/2018	16/05/2018

BA	2106	1/2017	31/01/2018	16/05/2018
BA	2107	1/2017	Nill	16/05/2018
BA	2108	1/2017	Nill	16/05/2018
BA	2109	1/2017	Nill	16/05/2018
BA	2110	1/2017	Nill	16/05/2018
BA	2114	1/2017	Nill	16/05/2018
BA	2117	1/2017	Nill	16/05/2018
BA	2119	1/2017	Nill	16/05/2018
BA	2120	1/2017	Nill	16/05/2018
[View File](#)				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The Examination process of the college viz. examination schedule, question papers, conduct of examinations, evaluation of scripts and declaration of result is governed by Patliputra University Patna and erstwhile Magadh University, Bodhgaya. Colleges act as examination centers for its students and distribute admit cards. The college deputes two office assistants in supervision of examination controller to redress the student grievances well before the start of examination. Student grievances during the conduct of the examinations (non-availability of question papers in time, delay in getting the question papers etc) are handled by the college in cooperation with Patliputra University Patna and erstwhile Magadh University, Bodhgaya Examination Branch. Such grievances are handled at the level of the Principal (who acts as Superintendent of Examinations) supported by a team. Students need to apply to the University for correction in marks and reevaluation. The process is governed by Patliputra University Patna and erstwhile Magadh University, Bodhgaya Ordinances. The administrative office of the college guides the students about the process. For errors like the marksheets indicating that the student was absent, the college promptly sends the duly certified attendance sheet to assist in locating marks in exam branch and correcting discrepancies.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

College follows affiliating University Academic Calendar and conduct of continuous Internal examination is carried out as per the rules and regulations of the affiliating university.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://phd.magadhuniversity.in/

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
2106	BA	economics	99	88	89
2107	BA	English	38	28	74
2108	BA	Geography	150	139	93

2109	BA	Hindi	8	8	100
2110	BA	History	160	152	95
2119	BA	Philosophy	1	1	100
2120	BA	Political science	58	56	97
2122	BA	Psychology	21	19	99
2125	BA	Sanskrit	1	1	100
2126	BA	Sociology	53	50	94

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	00	NA	Nill	Nill

No file uploaded.

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NA	NA	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	NA	NA	Nill	Nill

No file uploaded.

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	NA	NA	NA	NA	Nill

No file uploaded.

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded

NA	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Sanskrit	1	Nill
National	Geography	1	Nill
National	Philosophy	2	Nill

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Sanskrit	2
Geography	4
Maithali	4

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NA	NA	NA	Nill	0	00	0

No file uploaded.

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	NA	Nill	0	0	0

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	Nill	Nill	Nill	5

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NSS Special Camp (16.01.2017)	NSS	43	72

NSS Cleanliness Camp (18.01.2017)	NSS	40	65
Plantation Camp 19.01.2017)	NSS	35	47
Cleanliness Camp (19.01.2017)	NSS	35	50
Speech Camp (20.01.2017)	NSS	42	48
Human Chain (21.01.2017)	NSS	40	46
Donation Drive (23.01.2017)	NSS	36	40
Yoga Divas Celebrated	NSS	34	47

[View File](#)

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NA	NA	NA	0

No file uploaded.

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
NSS Special Camp (2016)	NSS	Nill	12	35
NSS Special Camp (2016)	NSS	Cleanliness Drive	22	46
Blood Donation Camp	NSS Red Cross Blood Bank	Blood Donation	15	46
Platation Camp	NSS	Plantation	18	40
NSS Special Camp (18.01.2017)	NSS	Cleanliness Drive	40	65
Cleanliness Drive (19.01.2017)	NSS	Cleanliness Drive	35	50

[View File](#)

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NA	NA	NA	0

No file uploaded.

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NA	NA	NA	Nill	Nill	0
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NA	Nill	NA	0
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
108.9	108.9

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Newly Added
Laboratories	Existing
[View File](#)	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
NA	Nill	NA	2023

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Nill	0	0	0	0	0	0
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content

NA	NA	NA	Nill

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	0	0	0	0	0	0	0	0	0
Added	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
Nill	13	Nill	96

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has a well planned, well developed, well organized and decentralized mechanism of maintenance and upkeep of physical, academic, and support facilities. For all academic requirements like books and journals, IT facilities, organizing special lectures, seminars or workshops demands are placed by the departmental heads or the teachers of the departments concerned in writing to the Principal. Matter placed in the committee and any decision taken in the committee headed by Principal after discussion unanimously. Maintenance of Physical Support Facilities i.e. water, electricity, cleaning, security, CCTV, Internet facility, Solar system etc maintained by various committee headed by Principal.

http://rkdcollegepatna.org/

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nill	Nill	Nill

Financial Support from Other Sources			
a) National	Nill	Nill	Nill
b)International	Nill	Nill	Nill

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
No Data Entered/Not Applicable !!!					
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying

No file uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
NA	NA	Nill

No file uploaded.

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	NA	Nill	Nill	Nill	Nill	Nill

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student Council of the college is an elected body and always joins hands with faculty members and college administration to ensure overall development of the college. Students' council helps in maintaining a discipline atmosphere in the college. Student Council organizes different cultural programmes to observe important days. They actively represent in the IQAC, Alumni Association of the college, Sports Committee, Annual College Social Committee, Annual Cultural Committee, and Seminar Committee.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

No Data Entered/Not Applicable !!!

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

No Data Entered/Not Applicable !!!

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Institutions believe in the practices of decentralisation and participative management. The Institutions enhance the quality at various levels - College Development Committee, Principal, In-charge Principal, IQAC Committee, NAAC Committee, Various Committees, Academic Staff Welfare, Administrative and Non teaching Staff, NCC, NSS, all the stakeholders involve in the decentralisation and participative management. All are working together for efficient

functioning of the Institutions. The respective committees participate in taking the decision for the academic and the infrastructural development of college. The Principal: - The Principal is the executive head of the institution. He is authorized to take decisions regarding academic, administrative and financial matters in accordance with the policy decision decided by various committee of the college. Head of the Departments: - Head of the faculty from Arts, Commerce and Science and Heads of the various departments look after the regular administration, teaching and research, issues of the students and staffs of the department. The Internal Quality Assurance Cell:- The IQAC is headed by the Principal and the Coordinator who is selected from the faculty members look after its activities. A representative of the University Representative, faculty members, non-teaching staff member, Social activist, Alumni and student are the members . IQAC works for development and application of quality parameters for the various academic and administrative activities of the College leading to quality improvement. The Principal and members of various committees interact with periodically. All academic and operational policies are based on the unanimous decision of the following committees :- • College Development Committee • Purchasing and sales Committee • Building Committee • Admission Committee • Examination Committee • Library Committee • College Annual Magazine Committee • Sports Committee • Time Table Committee • Anti-Ragging Committee • Grievance Redressal Committee • Cultural Events Committee • Placement and career counselling cell • Teacher Parent Meet Committee

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	Development of ICT infrastructure. Purchase of new computers for BCA and Language Lab initiated
Library, ICT and Physical Infrastructure / Instrumentation	Bar coding of books in Library initiated
Library, ICT and Physical Infrastructure / Instrumentation	Decision on Installation of Solar lights
Library, ICT and Physical Infrastructure / Instrumentation	Decision on Automation of office
Human Resource Management	Staff members are getting regular training from administration to maintain discipline and students friendly behaviours.
Admission of Students	The college website displays all the UG Programs/ professional course along with the number of seats in each program and reservation policy for each categories as per government directives . Online admission is done centrally by the affiliating University itself. Online admission is made strictly on the basis of merit and state government rules and norms .

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Decision on Automation of office related to accounts, examination, admission and support

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NA	NA	NA	0

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	NA	NA	Nill	Nill	Nill	Nill

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NA	0	Nill	Nill	0

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Group life insurance, maternity leave, paternity leave, Conveyance charges, Study leave, medical leave, duty leave, Reservation for admission under ward quota, P.F. loan.	Group life insurance, maternity leave, paternity leave, Conveyance charges, medical leave, Reservation for admission under ward quota, P.F. loan. Free of cost Uniform supply in winter	No fee is charged from Girls and ST/SC students.. Financial support from poor boys fund

and summer session for grade IV employees	

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The College has a mechanism for Internal audit by Registered Charter Accountant every year on the end of financial year. The Internal audit is carried out by a Registered Charter Accountant appointed by the college development committee. There were no major objections raised by the auditor.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	0	0

No file uploaded.

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	Principal
Administrative	No	Nill	Yes	Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NIL

6.5.3 – Development programmes for support staff (at least three)

Development started for automation of office and infrastructural facilities

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Development of ICT infrastructure Development of Library infrastructure Installation of Solar lights

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	Bar coding of books in the library	16/11/2016	16/11/2016	16/11/2016	8
2016		16/11/2016	16/11/2016	16/11/2016	8

	Construction of new cycle stand				
2016	Development of ICT infra structre in the college	16/11/2016	16/11/2016	16/11/2016	8
2016	Development of library facilities	16/11/2016	16/11/2016	16/11/2016	8
2016	Development of solar lights	16/11/2016	16/11/2016	16/11/2016	8
2016	Encourage extra curricular activities	16/11/2016	16/11/2016	16/11/2016	8

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NA	Nill	Nill	Nill	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
NA

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Scribes for examination	Yes	0
Rest Rooms	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadva ntages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NA	Nill	NA

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NA	Nil	Nil	Nil

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Installation of Solar lights Construction of cycle stand

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Automation of Office related to student admission and support Development of ICT infrastructure in the college for teaching Learning activities Development of Green Energy through installation of solar lights

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://rkdcollegepatna.org/

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Our Students are given the opportunity to try their skill in traditional state/National Level Competition . Being a constituent College, it follows the vision of the University/Government. The mission of the college is to impart quality education, with a stress on inculcating moral and cultural values in addition to scientific temper in student, so that employability of students may be enhanced in changing global scenario. Avowed goal of the college can be enumerated as follows: • To provide value based quality education to develop citizenship behavior in students. • Provide updated knowledge in the subjects. • To ensure access of higher education by all sections of society. • To protect, preserve and promote the cultural values/heritage. • To sensitize students towards social concerns like Human Rights, Right to Information, gender equality and also toward environmental issues. The following points are stressed upon : • to provide quality based education to all- especially the disadvantaged groups of the society. • to provide equal opportunity to both the genders and to all communities. • to develop skills in students for better employment prospects etc. Our aim is to actively involve all sections of society apart from the college staff in achieving our goals. We try to develop awareness among disadvantaged group through NSS unit of the college. We provide good opportunity in securing a good job. Today, Education has unfolded innumerable job opportunities which inspired us to make available different job oriented courses we provide entire knowledge which will make perfect. Our faculty members provide an education which develops self confidence enabling you to face any type of interview.

Provide the weblink of the institution

https://rkdcollegepatna.org/

8. Future Plans of Actions for Next Academic Year

To further the development of ICT infrastructure Develop Research infrastructure in the college To further the development of Library To conduct seminars conferences workshops in various subjects To further develop the infrastructure of the college for making it more student friendly especially for specially abled students